



# ULF Funding line micro\_innovation: Call for Workshops on the Basics of University Teaching and Learning by Continuing Education in University Teaching and Learning 2024

## 1. Overview

Within this call for applications, UZH professors together with a group of people involved in teaching can apply for a two-day workshop on the basics of university teaching and learning.

These workshops guide participants in their preparation of the semester and the systematic alignment of learning objectives, course design and assessment formats. They are subject-specific and allow for a customized focus within topics. Participants are given the opportunity to work on teaching-related challenges in the workshop. In doing so, joint teaching materials may also be developed.

Guided joint semester preparation aims to foster a shared understanding of teaching among the participating professors and their teams.

## 2. Key Dates

- a. Deadline for submission: **November 30, 2024**.
- b. Decision on approval of proposals and announcement of funding decision: **December 13, 2024**.
- c. The dates for the workshops are arranged in coordination with the workshop leaders.
- d. The workshop will be held in 2025.

## 3. Allocation Procedure

- a. All UZH professors are welcome to submit a proposal. Joint proposals from multiple professors are possible and encouraged.
- b. Each proposal is reviewed against the criteria by the Continuing Education in University Teaching and Learning Team. Applicants will be contacted if any further questions arise.
- c. After the expiry of the deadline, applicants will be notified of the decision.

## 4. How to submit proposals

- a. Please submit your application via the form provided and send it to the following address no later than November 30, 2024: [micro@ulf.uzh.ch](mailto:micro@ulf.uzh.ch).
- b. Any content-related information you might need to submit your application is included in the form. In case of queries regarding the application, please contact [micro@ulf.uzh.ch](mailto:micro@ulf.uzh.ch).

## 5. Award Criteria

### a. Formal Criteria

- At least one UZH professor participates in the workshop.

- A minimum of 8 and a maximum of 16 people participate in the workshop.
- The application refers to a two-day workshop on the basics of university teaching and learning offered by the Continuing Education in University Teaching and Learning Team.
- If an application is successful, the same applicant(s) may not apply for a workshop again the following year.

## **b. Content Criteria**

### **Criterion Motivation (Challenge related to teaching)**

Priority will be given to UZH professors and their groups who clearly describe a specific challenge related to teaching and justify how a workshop on the basics of university teaching and learning might contribute to overcoming this challenge related to teaching.

### **Added Value**

The professor submitting the application must coherently outline the medium to long-term added value they expect to gain from the workshop for teaching.

By submitting the application, applicants agree that they and the chosen focus topic of the workshop on the basics of university teaching and learning will be included in the project database at [www.ulf.uzh.ch](http://www.ulf.uzh.ch).